

Prepared by: Principal and School Advisory Council

August 2024

The name of this organization shall be The School Advisory Council of Deep Creek Elementary School.

The School Advisory Council (SAC) is a resource for the school, its teachers, parents and principal. Its function is to develop and oversee the implementation of a School Improvement Plan (SIP) that will serve as a framework for school improvement.

The primary function of the SAC is to provide all of the stakeholders an opportunity to be active participants in the assessment of needs, development of priorities, and identification and use of resources based on an analysis of multiple sources of available school data.

The SAC membership shall be *appropriately* balanced referring to the racial, ethnic, and socio-economic representation of the SAC in comparison to the community that the school serves.

The SAC membership shall be constituted as follows:

1. Parents, teachers, stuc be

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4. Replacement members

No member may miss more than two (2) unexcused consecutive SAC meetings. As required by Fla. Stat. § 1001.452(1)(d)4, in the event of two unexcused consecutive absences from a properly noticed SAC meeting, the person's membership will cease and the SAC Chairperson shall arrange for the replacement of the member by election as specified in Membership Selection, Such individuals will fill the remainder of the term to which they were elected.

All SAC meetings shall be held in accordance with Florida Statutes § 286.011 - "Public meetings and records; public inspection." At a minimum, the Sunshine Law requires reasonable public notice (seven days' notice is generally recommended); openness of SAC meetings to the general public, in a

Secretary.-- The secretary shall keep minutes [available to the public per Fla. Stat. § 286.011] of the meetings and shall be responsible for such correspondence as is delegated to him/her by the chairperson. The secretary shall also document activities, decisions, and attendance of the Council and its committees for accountability. The School Board will maintain a record of minutes of all SAC meetings, as required by Fla. Stat. § 1001.452(1)(d)5.

Principal .-- The principal shall provide information regarding the school educational plan, including the school budget. The role of the principal includes the development, through positive actions, of feelings of trust and mutual regard among the SAC, the community, and the sta . The principal arranges for presentations of interest to the SAC and encourages leadership from within the Council.

Faculty and School Sta Representatives.-- The members of the school sta shall represent the views and interests of the total school sta . They will act as resources for the SAC by making available specialized information about educational programs, innovative ideas, and available resources. School sta representatives serve as a communication link between the SAC and the school sta , informing others of actions and activities of the Council.

Parents, Business, and Community Representatives .-- The parent, business, and community members of the SAC shall represent the view of the parents, citizens, and business and community organizations of the school community. They shall act as resource persons for the SAC in the areas of community-related issues that
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Student Representatives .-- The student representatives of the SAC shall serve as voting representatives of all students. They relay suggestions and recommendations from members of the student body and the Student Council to the SAC for consideration. [See Fla. Stat. § 1001.452(1)(a) and Policy 2.09(2)(a)(i), (ii)].

The SAC is the formal council that is responsible for voting upon and implementing the decisions for the organization. The SAC will be comprised of an elected membership and will require a quorum.

The bylaws may be amended at any regular meeting of the SAC committee by a two-thirds majority (recommended by Robert's Rules of Order) of the members present and voting. Written notice to the members of the proposed amendment shall be at least three (3) days prior to the meeting at which it is to be voted upon. A quorum is required at any meeting for action to be taken. All SAC meetings shall be held in accordance with Fla. Stat. § 286.011- "Public meetings and records; public inspection."

The SAC shall review annually, and when appropriate, recommend revisions of the SAC Bylaws. The adoption of revised bylaws shall follow the procedure for amendments. SAC Bylaws

STATUTORY AUTHORITY: §§ 1001.41(2), 1001.42(17), (22), Fla. Stat.

LAWS IMPLEMENTED: §§ 24.121(5)(c); 1000.03(5); 1008.345(6);
1008.36(4), (5); 1008.385(1); 1001.42(17)(b);
1001.42(16); 1001.452, Fla. Stat.

"Each school advisory council shall include in its name the words 'school advisory council.'" Fla. Stat. § 1001.452(1)(a).

Required by Fla. Stat. § 1001.452(1)(a) – Please note that Vocational-Technical

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